



**CITY OF OAKLEY, KANSAS  
RESIDENTIAL OR BUSINESS/COMMERCIAL  
UTILITY READOUT REQUEST**

Name: \_\_\_\_\_  
(Name on account)

Service Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

I, the undersigned, request that the service at the above location be read out of my name on the following date: \_\_\_\_\_

Final Bill Sent To: \_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

The meter is to be:

Left on: \_\_\_\_\_

Turned Off \_\_\_\_\_

I am the:     Owner: \_\_\_\_\_     Renter: \_\_\_\_\_  
(Please check the appropriate item)

I do hereby request that utility services at the above service address be read-out on the date indicated and the final bill will be sent to the above address.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Staff: \_\_\_\_\_

Work order completed ☐